

ARIZONA SECTION SOCIETY FOR
RANGE MANAGEMENT GUIDELINES

FOR

SECTION OFFICERS

AND COMMITTEE CHAIRPERSONS

Revised
August 2010

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

TABLE OF CONTENTS

Introduction.....	1
Board of Directors.....	2
Suggested Committee Liaison Responsibilities.....	3
President.....	4
President-Elect.....	5
Vice President.....	6
Past President.....	7
Directors-at-Large.....	8
Presidents of the Student Chapters.....	9
Secretary-Treasurer.....	10
Executive Secretary.....	12
Committees	
Public Relations, Recreation, and Outreach.....	13
Newsletter.....	15
Honors and Awards.....	17
Auction and Fund Raising.....	19
Membership.....	20
Nominations and Elections.....	22
Activities.....	23
Youth Activities.....	26
Natural Resources Conservation Workshop for Arizona Youth (NRCWAY).....	28
Ranchers Committee.....	29
Scholarship Committee.....	31
Historian.....	33
Science Committee.....	34
Bylaws, Articles of Incorporation, and Guidelines.....	36
Young Professionals Committee.....	37

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

GUIDELINES - SECTION OFFICERS AND COMMITTEE CHAIRPERSONS

Introduction

For several years, there has been a need for greater continuity in the transfer of responsibilities from a Section Officer or Committee Chairperson to the person succeeding them. There have been occasions when the new Officer or Chairperson was not sure what his/her responsibilities entailed.

The purpose of this handbook is to help alleviate some of these problems. All section Officers should have a complete copy of all guidelines. Committee Chairpersons should have a copy of the guidelines for their position.

The outgoing **Officer** or **Chairperson** is responsible for providing a copy of the guidelines to the person **succeeding** them. If they have not received a copy of the Guidelines, the Chairperson should access the document online at <http://azrangelands.org/docs/index.html> . Each officer or chairperson is also responsible for making recommendations for updating their position guidelines annually. Major changes in purpose, structure, or function of the position or Committee should be presented to the Board of Directors for concurrence.

The Committee Chairperson should provide copies of the guidelines for the Committee to all Committee members.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

BOARD OF DIRECTORS

PURPOSE:

The Board of Directors' responsibility is to manage the business of the Corporation (Society for Range Management - Arizona Section). This business includes, but is not limited to, Section organization, administration, financing, and programs that will lead meeting the objectives of the Section as stated in the Bylaws Article I, Section 2.

STRUCTURE: (As described in the Bylaws Article III, Section I)

The business of the Corporation will be managed by a Board of ten (10) Directors. The Board of Directors shall include the President, President-Elect, Vice President, Secretary-Treasurer, the current Student Chapter Presidents at the University of Arizona and Arizona State University, and four (4) Directors-at-Large.

FUNCTIONS AND RESPONSIBILITIES:

The Committee Chairpersons are appointed and are responsible to the Section President; however, each member of the Board of Directors (BOD) shall be assigned to be a liaison between a Committee(s) and the entire Board of Directors. Liaison duties will include working with the Committee to:

1. Establish short-term goals and assign priorities. Goals may originate within the Committee or be recommended by the Board of Directors, other Committees, or individuals. Examples of goals: establish monitoring protocols to improve annual meetings and increasing membership.
2. Establish long-range goals and assign priorities. Goals may originate as in No. 1. Examples: improve organizational structure, meet financial needs, establish relations with other organizations, and develop public relations programs.
3. Develop guidelines to accomplish short-term and long-term goals.
4. Review past and present Committee activities, establish priorities and methods of accomplishing future projects.
5. Report the Committee's activities and proposals to the Board of Directors at their regularly scheduled meetings.

MEETINGS

In order to execute the business of the Arizona Section, it is suggested that no fewer than four Board of Director meetings (and preferably six Board of Director meetings) be held during the calendar year. Travel costs can be minimized by using videoconferencing.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

SUGGESTED COMMITTEE LIAISON RESPONSIBILITIES

President	Membership, Public Relations, Recreation, and Outreach, Bylaws and Articles of Incorporation, and Newsletter
President-Elect	Activities, Membership, and Public Relations/Recreation/Outreach
Vice President	Historian, Science, and Young Professionals
Past President	Nominations and Elections
Secretary-Treasurer	Scholarship, Auction, and Youth Activities
Directors-at-Large	
Position 1	Director South, elected to be installed in odd years, Honors and Awards, Natural Resources Conservation Workshop for Arizona Youth in both years and Nominations and Elections only in even years.
Position 2	Director South, elected to be installed in even years, Youth Activities, Auction & Fundraising in both years, and Nominations and Elections only in odd years.
Position 3	Director North, elected to be installed in odd years, Ranchers Committee, Youth Activities in both years, and Nominations and Elections only in even years.
Position 4	Director North, elected to be installed in even years, Honors and Awards, Natural Resources Conservation Workshop for Arizona Youth in both years, and Nominations and Elections only in odd years.
Presidents of Student Chapters	Chapter activities and assist in annual in Summer and Winter meetings, and participate as member in the Young Professional Committee.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

PRESIDENT

1. The President shall have general supervision of the affairs of the Corporation and shall (a) preside over all meetings of the Corporation and/or its Board of Directors, (b) call meetings at his/her discretion or when required by a majority of the Board of Directors, (c) perform all acts and duties usually performed by the executive office or any other duties authorized by the Board of Directors.
2. Will serve as a member of the International Advisory Council - SRM at the annual SRM meetings to represent the Arizona Section (see SRM bylaws <http://rangelands.org/pdf/Bylaws.pdf> for specific responsibilities).
3. Will have all positions and standing Committee Chairpersons appointed by the time the newly elected Officers are installed, except the Membership Committee, which will be appointed before July 1.
4. Will serve as a direct liaison between the Chairpersons of the Newsletter, Membership, Public Relations/Recreation/Outreach, Bylaws and Articles of Incorporation, and the Executive Secretary.
5. Mail or email correspondence received from SRM headquarters to Committee Chairpersons (especially membership reports).

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

PRESIDENT-ELECT

1. The President-Elect shall, in the absence of the President, preside at meetings and discharge his/her duties, including committee oversee.
2. Will serve as a member of the International Advisory Council - SRM at the annual SRM meetings to represent the Arizona Section (see SRM bylaws <http://rangelands.org/pdf/Bylaws.pdf> for specific responsibilities).
3. Will serve as the Section Activities Chairperson, which includes program preparation for the Summer and Winter meetings (see Guidelines for specific responsibilities) and will serve with the President as liaison between the Membership Committee and the Public Relations/Recreation/Outreach Committee and the Board of Directors.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

VICE PRESIDENT

1. Serve as an understudy to the President and President-Elect and be available for special assignments as needed.
2. Will serve as a member of the International Advisory Council - SRM at the annual SRM meetings to represent the Arizona Section (see SRM bylaws <http://rangelands.org/pdf/Bylaws.pdf> for specific responsibilities).
3. Will serve as a direct liaison between the Historian, Science, and Young Professionals Committees.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

PAST PRESIDENT

1. Serve as Chairperson of the Nominations and Elections Committee.
2. Serves as an ex-officio (non-voting) member of the Board of Directors and advisor to the President.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

DIRECTORS-AT-LARGE

The Directors-at-Large are described as Positions 1, 2, 3, and 4. Positions 1 and 3 are directors installed in odd years. Positions 2 and 4 are Directors installed in even years. Position numbers for newly elected directors will be determined by the current Board of Directors.

DIRECTOR SOUTH, POSITION 1:

Will serve as a direct liaison between the Honors and Awards and NRCWAY Committees and the Board of Directors. Will serve as a member of the Nominations and Elections Committee in even years.

DIRECTOR SOUTH, POSITION 2:

Will serve as a direct liaison between the Youth Activities and Auction & Fundraising Committees and the Board of Directors. Will serve as a member of the Nominations and Elections Committee in odd years.

DIRECTOR NORTH, POSITION 3:

Will serve as a direct liaison between the Ranchers Committee and Youth Activities Committees and the Board of Directors. Will serve as a member of the Nominations and Elections Committee in even years.

DIRECTOR NORTH, POSITION 4:

Will serve as a direct liaison between the Honors and Awards and NRCWAY Committees and the Board of Directors. Will serve as a member of the Nominations and Elections Committee in odd years.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

PRESIDENTS OF THE STUDENT CHAPTERS

Will serve as a direct liaison between the Chapters and Board of Directors and assist at the annual Winter and Summer meetings.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

TREASURER

A. FUNDS

1. Keeps an accurate account of all funds.
 - a. Maintains a financial ledger of all income and disbursements for the Section.
 - b. Pays bills and other obligations authorized by the President or Board of Directors of the Arizona Section.
 - c. Prepares financial reports at least semiannually and distributes reports to all Section Officers.
 - d. Manages excess money accounts to the highest degree of benefit to the Arizona Section.
 - e. Assists in fund raising projects for the Section.
 - f. Assists the Natural Resources Conservation Workshop for Arizona Youth, Auction, and Scholarship Committees in investing Scholarship funds to the highest degree of benefit.

B. RECORDS FILE

1. The Treasurer keeps a permanent record of all financial activities of the Arizona Section.
2. Keeps the file for five (5) years.
 - a. Keeps current year file.
 - b. Keeps file for four (4) years back of current year.
3. Each year removes the last year (5-year old file) and sends to the Section Historian.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

C. ANNUAL REPORT OF TREASURER

1. Makes a report of the financial statement at the annual business meeting.
2. Financial records audited. Requests the President to appoint audit Committee of three (3) members to audit the financial records.

EXECUTIVE SECRETARY

1. At the discretion of the Board of Directors and under the auspices of the Bylaws, the position of Executive Secretary shall be appointed for a period of service for three (3) years. This position shall be *Ex-officio* and will not have a vote on decisions unless an absent board member designates a proxy vote to the Executive Secretary.
2. The Executive Secretary will assume such duties as will be uncoupled from the position of the position of Secretary-Treasurer, chiefly those duties of secretary, such as keeping minutes and preparing agendas.
3. Will assist the President in the preparation for and conduct of annual and special meetings of the Section.
4. Will assist the Secretary-Treasurer in maintaining records of the corporation.
5. Will assist the Directors-at-Large in their liaison responsibilities with standing and appointed Committees.
6. Will assist the Historian in maintaining a record of the Section.
7. Shall assume other duties as delegated by the Board of Directors.
8. Shall mail or email the slate of Officers received from the Nominations and Elections Committee to the Newsletter Chairperson by October 10 for distribution to the membership of the Arizona Section in the November newsletter.

A. MINUTES OF MEETINGS

1. Keeps a record of the minutes of all meetings of the Section and Board of Directors and sends a copy of the minutes to Officers, Directors, and Committee Chairpersons.

B. RECORDS

1. Develops and maintains an up-to-date mini-directory of Section Officers, Committee Chairpersons and Committee members. Provides mini-directory to all Officers and Committee Chairpersons.
2. After annual meeting (no later than January 31), sends names and addresses of Section Officers, Directors, newsletter editor, and Committee Chairpersons for coming year to SRM Executive Vice President at SRM Headquarters.
3. Distributes Section stationary, postage stamps and other supplies to Section Officers and Directors.
4. Assists President-Elect in the registration and arrangements of all Section meetings.
5. Serves as liaison between the Scholarship Committee and the Board of Directors.
6. Shall act as the Section's Corporate Secretary,
 - a. File a report with the Arizona State Corporation Commission after the annual business meeting.
 - b. Be responsible for any returns or reports required by the Internal Revenue Service, and other reports required by the State Corporation Commission and the Department of Revenue.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

PUBLIC RELATIONS, RECREATION, AND OUTREACH COMMITTEE

PURPOSE OF THE COMMITTEE:

The Arizona Section needs to exert greater influence on decisions and actions related to **rangeland** and **range resources**. In the political, economic, and natural resource fields, actions are being taken which have a bearing on the welfare of range ecosystems. The Arizona Section has the expertise among its members to make constructive contributions to the decision-making process. With the increasing population in Arizona, recreation pressures are expanding with respect to rangelands. The Committee will serve as the nucleus and focal point to provide guidance to the Section Officers in matters involving public affairs of **range resources** and **uses**. The Committee is to promote policies and disseminate information about the activities, goals, and aspirations of the Section. The Committee is especially encouraged to serve as a liaison between such groups as state and federal agencies, livestock organizations, wildlife and fisheries groups, conservation groups, and the Arizona Section. Winter and Summer Arizona Section meetings should be publicized with these groups and in turn, their meetings should be made known to the Arizona Section through the newsletter and email correspondence. The Committee is under the general, broad direction of the President and the Board of Directors.

STRUCTURE OF THE COMMITTEE:

The Committee will consist of at least three (3) persons. The Committee Chairperson will be appointed by the Section President. The Committee Chairperson, with the concurrence of the President, will select Committee members. The Committee may organize into sub-committees to deal with specific subjects or issues.

FUNCTION OF THE COMMITTEE:

1. Project the image of the Society for Range Management to the public through all aspects of the news media.
2. Develop and maintain a directory of names and addresses of groups and/or individuals outside SRM and the Arizona Section that are concerned with the management and utilization of rangeland resources such as: State and Federal agencies, producer groups, and special interest groups.
3. Provide interested groups with the website and contact information for the Arizona Section. Ensure that these groups are notified about Arizona Section Summer and Winter meetings and that Arizona Section members are notified about conferences and meetings from the interested groups that are pertinent to the Section.
4. Provide Newsletter Chairperson(s) with names and addresses of producer groups and special interest groups.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

5. Obtain schedules of meetings of all different groups and forward to Newsletter Editor(s) and President.
6. Maintain contact and attend meetings of organizations and groups that have an interest in or exert an impact on the State's rangelands, such as the *Arizona Cattle Growers*, *The Nature Conservancy*, etc.
7. Provide leadership in developing displays for use in appropriate places throughout the state. Work with the Board members, especially the Secretary-Treasurer, in developing a budget for the cost of publicity and other costs attendant to Committee activities.
8. Review Environmental Impact Statements and, where appropriate, prepare responses or position statements for the signature of the President of the Section.
9. Keep abreast of activities or actions by Federal, State, or local governments, corporations or individuals that affect the rangelands of the State, and report such actions to the President and Board of Directors, suggesting appropriate action.

REPORTS:

Semi-annually, prior to the Section meetings, the Chairperson will prepare a report covering Committee activities of the prior six (6) months and send it to the Section President.

MEETINGS:

The Committee should meet twice annually, (1) at the Summer meeting, and (2) at the Winter meeting. Special meetings may be called by any Committee member.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

NEWSLETTER COMMITTEE

PURPOSE OF THE COMMITTEE:

The purpose of the Newsletter Committee is to collect and report Section activities and disseminate information, policies, goals and aspirations of the Arizona Section through the Section Newsletter. The Committee is under the general direction of the Section President and the Board of Directors.

STRUCTURE OF THE COMMITTEE:

The Committee will be composed of one (1) or two (2) members that will serve as a Newsletter editor or co-editors. All Committee Chairpersons and Section Officers are ex-officio members of the Committee and have the responsibility for sending information and reports to the Editor for use in the Newsletter.

FUNCTIONS OF THE COMMITTEE:

1. The Editor/Co-Editors will serve as a central collection point for Section information. He/she/they is/are responsible for assembling the information received. The publication timing of the Newsletter is critical to inform the membership and to assure the success of each activity. Newsletters should be scheduled for publication and distribution four (4) times each year, with the first issue going to print in March. In order for the Newsletter Editor/Co-Editors to assemble the information for each Newsletter, the following cutoff dates will be set:
 - February 20 for the March Newsletter
 - May 20 for the June Newsletter
 - August 20 for the September Newsletter
 - October 20 for the November Newsletter
2. Develops and maintains a schedule of advertising to assist in recruiting sponsors.
3. The Editor/Co-Editors is/are responsible for contacting sponsors and encouraging other members to contact sponsors.
4. Obtain a list of special interest groups from the Secretary-Treasurer and Public Relations/Recreation/Outreach Chairpersons.
5. A suggested list of activities that each issue should cover is addressed in a following section.

REPORTS:

A newsletter report should be provided to the Board of Directors (BOD) prior to each BOD meeting if the Newsletter Chairperson does not attend the meetings. The Public

Relations, Recreation, and Outreach Committee Chairperson should be kept fully informed of all activities related to the Summer and Winter meetings of the Section.

MEETINGS:

The Committee should meet at least once during the year prior to or during the annual Winter meeting. They should also correspond as frequently as needed via email and phone.

NEWSLETTER SUGGESTED SCHEDULE OF ACTIVITIES THAT EACH ISSUE SHOULD COVER

MARCH

1. Winter Meeting Highlights
2. Write-up on Recipients of the “Range Manager of the Year” and “Professional and Technical Guidance” Awards
3. Write-ups on “Outstanding Service” Awards
4. Write-ups on recipients of the “Range Management Scholarship” Awards
5. New Officers
6. Committee Chairpersons
7. Youth Activities
8. Membership
9. New, Renewing, and Transferring members

JUNE

1. Information on Summer Meeting
2. Calendar of Events
3. New, Renewing, and Transferring members
4. Write-up on NRCWAY
5. Fund Raising
6. Request nominations for “Range Manager of the Year”, “Professional and Technical Guidance”, and “Outstanding Service” Awards.

SEPTEMBER

1. Summer Meeting Highlights
2. Financial Report
3. New, Renewing, and Transferring members
4. Scholarship Fund
5. Notice and Tentative Schedule on Winter Meeting

NOVEMBER

1. Winter Meeting Schedule
2. Student Chapter Activities
3. Membership

4. New, Renewing and Transferring members
5. Biography of candidates for Officers and Directors and Ballots

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

HONORS AND AWARDS COMMITTEE

PURPOSE OF THE COMMITTEE:

The Honors and Awards Committee is constituted to carry out activities relevant to the Honors and Awards program of the Arizona Section, SRM in a manner that will provide public recognition of Section members, ranchers, youth and others who have contributed to range-related resource management.

These awards, namely: Range Manager of the Year Award, Professional and Technical Guidance Award, and Special Awards that correspond with the Arizona Section, SRM Bylaws, shall be administered by the Honors and Awards Committee under the direction of the Board of Directors.

Committee functions and activities are to (1) describe the selection criteria and nominating procedures for each award made by the Arizona Section, SRM, (2) describe the function and procedures of the Awards Committee, and to (3) keep an updated list of recipients of awards and provide this list annually to the Section Historian.

STRUCTURE OF THE COMMITTEE:

The Committee will consist of a minimum of three (3) members (see Article VII, Section 1 of the Bylaws). The Chairperson will be appointed by the President and they will jointly select the sub-Chairpersons for each award. The sub-Chairpersons will select members as needed by the specific award as described and specified in the Bylaws Article VII.

GUIDE FOR SELECTION OF RANGE MANAGER OF THE YEAR ARIZONA SECTION, SRM

A candidate for Range Manager of the Year must meet the following criteria:

1. Candidate must meet guidelines of Bylaws of Article VII, Section 2.
2. The candidate must be actively engaged in ranching or farming.
3. The candidate should be a recognized leader.
4. The candidate must be interested in the promotion and advancement of the art and science of range management and preferably, though not required a member of the Arizona Section, Society for Range Management.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

5. The final criterion must be given high priority in the selection of a candidate and winner. The candidate must have contributed to the art and science of range management in a manner that is worthy of special recognition. This contribution may have been made during the past year, or a previous year, but the contribution must still be recognized for its merit. Such a contribution may consist of a new and better method in the range management or treatment field, or unusual leadership in ranching or range conservation and management. These are examples, but not all, of the outstanding contributions that may be considered for this award.

GUIDE FOR SELECTION OF PROFESSIONAL AND TECHNICAL GUIDANCE AWARD

A candidate for Professional and Technical Guidance Award must meet the following criteria:

1. Candidate must meet guidelines of Bylaws Article VII, Section 2.
2. The candidate must be actively engaged in a professional field dealing with range management such as teaching, research, advice and counseling, technical assistance, or providing information via print or electronic media.
3. The candidate must be interested in the promotion and advancement of the art and science of range management and preferably, though not required a member of the Arizona Section, Society for Range Management.
4. The candidate must have contributed to the advancement of the art and science of range management that is worthy of recognition. It may have been made during the past year or during a previous period of time, but the contribution must be recognized for its merit. Such a contribution may consist of an outstanding research project that has significant results for range management, an outstanding article, publication, information activity that has been informative and widely acclaimed, or the display of unusual leadership in the professional field of range conservation and management.

GUIDE FOR SELECTION OF MISCELLANEOUS AWARDS

A person may be honored or presented an award for Outstanding Service from time to time as deemed appropriate by the Honors and Awards Committee and approved by the Board of Directors.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

AUCTION & FUNDRAISING COMMITTEE GUIDELINES

PURPOSE OF THE COMMITTEE:

The purpose of this Committee is to generate income for the Arizona Section, Society for Range Management.

STRUCTURE OF THE COMMITTEE:

The Chairperson will be appointed by the Secretary-Treasurer. He or she will be assisted by the Director South, Position 2. The Chairperson, with the concurrence of the Secretary-Treasurer, will select members of the Committee.

FUNCTIONS OF THE COMMITTEE:

1. Initiate projects to generate monies, especially for the Scholarship Funds, or others as directed by the Board of Directors.
2. Responsible for soliciting contributions or initiating money-raising projects at Section-sponsored tours, activities, and scheduled meetings.
3. Coordinate with the Chairperson of the local Arrangements and Program Committee to include (1) a set amount of the registration fee to go to the Scholarship Fund, and (2) arrange for time to conduct money-raising projects (auction) during the annual meeting.
4. Work closely with the Secretary-Treasurer since all funds must be passed through this position.
5. Publicize fund raising activities in the June and December Section Newsletters.
6. In cooperation with the Newsletter Committee, prepare notifications for major fund raising events such as the auction, golf tournaments, etc.

REPORTS:

The Auction & Fundraising Committee Chairperson is responsible for working with the Secretary-Treasurer to prepare a written report of income and expenses for fundraising activities.

MEETINGS:

The Committee should meet at least once each year at the time of the annual meeting.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

MEMBERSHIP COMMITTEE

PURPOSE OF THE COMMITTEE:

The Membership Committee shall seek to increase and to perpetuate active membership in SRM, especially in the Arizona Section.

STRUCTURE OF THE COMMITTEE:

The Committee shall be composed of a Committee Chairperson, the President, and the President-Elect as principal members of this committee and with Directors North and South as *Ex-officio* members. The Committee Chairperson will be appointed by the Section President. The Directors North and South will assist in recruiting new members and in contacting expired members in their respective locations.

FUNCTION OF THE COMMITTEE:

1. The Membership Committee is expected to actively recruit new members to the Society for Range Management and the Arizona Section.
2. The Committee is expected to make contact with and encourage delinquent members to submit dues to the Parent Society (SRM).
3. The Committee is responsible for contacting non-participating members and encouraging active participation in Section activities.
4. The Chairperson is expected to maintain close communication with Section Officers, especially the President. All correspondence pertaining to membership from the Parent (SRM) office comes to the membership Chairperson via the Section President.
5. The Chairperson of the Committee is also a member of the International Committee on membership. As such, he/she must correspond with the Chairperson of the International Committee and the Executive Vice President of the Society for Range Management.
6. Send a letter to all new members and to the member who recruited them, along with the Arizona Section Bylaws (new members only).
7. Publish names of new, renewing, and transferring members in the Section Newsletter welcoming them to the Arizona Section, SRM.
8. Keep an up-to-date record of the Arizona Section membership.
 - a. Utilize digital section membership listings provided by the Parent (SRM) office each month.
 - b. Utilize monthly section reports from SRM to update membership list.
 - c. Provide updated list to Section Officers semi-annually.

SOCIETY FOR RANGE MANAGEMENT

REPORTS:

The Chairperson of the Committee shall submit membership reports to the Section President prior to the Winter and Summer meetings.

MEETINGS:

The Committee should meet at least two (2) times per year. One of these should be at the Summer meeting to be acquainted, organize, and set goals.

MEMBERSHIP COMMITTEE ACTIVITIES

1. Publicize the membership list among active members of the Arizona Section, and introduce new members at all membership meetings.
2. Make direct contact with delinquent members in the following manner: (a) Personal contact; (b) Director North or South closest to the member's location; (c) Letter from the President.
3. Include membership application procedures in all correspondence, email, and in Newsletters.
4. Develop a brochure for the Arizona Section in conjunction with the Public Relations, Recreation, and Outreach Chairperson.
5. Keep an active email list serve and telephone and address directory in the database.
6. Have some key member at every meeting tell why SRM is important to them. Someone at the meeting may not be a member and may become interested. Coordinate with the Activity Chairperson.
7. Try to recruit people who will make positive contributions and will be continuing members.
8. In conjunction with the Public Relations, Recreation, and Outreach Chairperson, identifies potential members in various agencies who would benefit from membership in SRM.
9. Faculty members in the Range and related Departments should interest students in SRM activities in order to keep them active and should solicit memberships in the Society and Arizona Section. Students should know that they are very important to SRM. The Chairperson, President, and President-Elect should encourage this activity by way of the faculty advisors and the Student Chapter Presidents.
10. Bring producers to tours, meetings, demonstrations, etc... Needs to be "one on one" format.
11. Develop a program of work with achievable objectives.
12. After the delinquent member list is received, obtain Newsletters from the Newsletter Editor and email or mail to all delinquent members.
13. Make recommendations and nominations to Honors and Awards Committee for various Honors and Awards of the Section.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

NOMINATIONS AND ELECTIONS COMMITTEE

PURPOSE OF THE COMMITTEE:

The primary responsibility of this Committee is to select the slate of officers for election by the membership for the coming year.

STRUCTURE OF THE COMMITTEE:

This is an annual Committee and shall consist of three (3) members. The Past-President of the Arizona Section will serve as Chairperson, and the other two (2) members will be the carry-over Directors of the Northern and Southern Districts.

FUNCTION OF THE COMMITTEE:

1. Select a slate of officers and determine that they desire to serve if elected. This is a very important Committee since it selects the leadership for the coming year. Every effort should be made to select the best leadership possible. Nominees must be current and active members of the Section and verified by consulting an updated membership roster.
2. The Committee will prepare a slate of officers and present the slate to the Secretary-Treasurer or Executive Secretary by August 20. The Secretary-Treasurer or Executive Secretary shall then assist the Newsletter Chairperson in preparing ballots for mailing and/or emailing to the membership by October 20.
3. The Newsletter Chairperson shall solicit a biography from each candidate for office and if necessary have the Nominations and Elections Committee assist in this effort.
4. With the Secretary-Treasurer or Executive Secretary, the Nominations and Elections Committee shall tally ballots and report the results to the President of the Arizona Section.

REPORTS:

The Chairperson is responsible for a report of the Committee's activities to the Board of Directors at its regularly scheduled meetings.

MEETINGS:

The Committee shall meet at the discretion of the Chairperson, preferably at least twice each year before, during, or after the Summer and Winter membership meetings of the Section.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

ACTIVITIES COMMITTEE

PURPOSE OF THE COMMITTEE:

The Activities Committee is to plan and schedule tours, field days and the Summer and Winter meetings. The activities should be organized to provide members of the Arizona Section, SRM with a medium for exchange of ideas and to be informed of the Section activities, business, and current topics pertaining to range management.

STRUCTURE OF THE COMMITTEE:

The President-Elect will serve as Chairperson of the Committee. Other members of the Committee will be the Chairperson of the Science Committee, Chairperson of the Ranchers Committee, Presidents of the Student Chapters, and at least two members-at-large. In some instances, sub-chairs of the Science and Ranchers Committees may be on the Activities Committee as well. It is suggested that the President-Elect secure the volunteer services of Section members to be on the agenda committee. It is especially valuable to involve Section members who live near the meeting locations, though it is not necessary for the volunteers to be from that area. A sub-committee may be appointed for local arrangements of the Summer and Winter annual meetings; and, if needed, a program Chairperson for the Winter annual meeting may be appointed. The Secretary-Treasurer and other Board of Directors will be kept fully informed of the progress and proposed budget for the Winter and Summer meetings.

FUNCTION OF THE COMMITTEE:

The primary duties of the Activities Committee are as follows:

1. Plan and organize the Section's Winter annual meeting at a time scheduled by the Board of Directors in such a manner as will assist all who are interested in range resources to keep abreast of new findings and techniques in both the science and art of range management. Be aware of University class schedules and attempt to minimize conflict for students and faculty in scheduling the Winter meeting.
2. Arrange for Continuing Education Credits (CEUs) for the Winter and Summer meetings with the parent Society for Range Management.
3. Provide space for the Section's Officers and Committees at the Winter annual meeting to conduct Section business.
4. Plan and organize the Section's Summer business meetings and tours as scheduled by the Board of Directors.
5. Publicize all events to assure that all members are well informed about meetings and tours (coordinate with the Public Relations, Recreation, and Outreach, and Newsletter Committees).

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

6. Arrange for pictures of activities and a write-up of all events to be published in the Arizona Section Newsletter and local newspapers (coordinate with the Public Relations, Recreation, and Outreach Committee).

REPORTS:

The Committee Chairperson is responsible for preparing reports of the Committee's activities and submitting to the President prior to the Summer and Winter meetings.

MEETINGS:

The Committee should meet regularly in person at least twice annually and more often as necessary via teleconference and email in order to finalize details incumbent for producing quality Summer and Winter meetings.

SCHEDULE OF EVENTS SUMMER MEETING

1. Solicit suggestions at the Winter meeting from the general membership for Summer meeting locations and themes.
2. Secure volunteers from the general membership to serve on the agenda committee.
3. Poll the Science and Ranchers Committees for any ideas they may have.
4. Appoint a Local Arrangements Chairperson before February 1.
5. Meet with the agenda committee to develop program agenda.
6. The President-Elect or Local Arrangements Chairperson should have a short article in the March Newsletter (coordinate with the Public Relations, Recreation, and Outreach, and Newsletter Committees).
7. In March, make a preliminary report of the Summer meeting and tour arrangements to the Board of Directors and secure approval of the agenda.
8. Meet with the agenda committee to finalize the program.
9. In May, make final arrangements for the meeting and tour.
10. Publicize Summer meeting in the June Newsletter - give date, time, and location. Give details of lodging and camping arrangements.
11. Provide meeting content information to the Public Relations, Recreation, and Outreach Committee along with any appropriate news releases for publicity purposes.
12. Take photos during the Summer meeting and write an article for the September Newsletter by August 20th.

WINTER MEETING

1. Solicit suggestions at the Summer meeting from the general membership for Winter meeting locations and themes.
2. Secure volunteers from the general membership to serve on the agenda committee.
3. Poll the Science and Ranchers Committees for any ideas they may have.
4. Appoint a Local Arrangements Chairperson and assemble agenda committee by August.
5. In August, Local Arrangements Chairperson or President-Elect should make tentative arrangements for a meeting location, banquet, etc., and give a report to the Board of Directors by email and then in person at the Board of Directors meeting in September. With email, approval by the Board of Directors in August prior to the Board of Director meeting in September, the Local Arrangements Chairperson or President-Elect should lock down the meeting dates with the meeting provider.
6. Meet with the agenda committee to develop program agenda.
7. The President-Elect or Local Arrangements Chairperson should have a short article in the September Newsletter (coordinate with the Public Relations, Recreation, and Outreach, and Newsletter Committees).
8. Meet with the agenda committee to finalize the program.
9. By October, make a final report of the Winter meeting arrangements and agenda with the Board of Directors and secure their approval to proceed. Finalized contracts with the meeting location provider should be developed.
10. Publicize Winter meeting in the November Newsletter - give date, time, and location. Give details of lodging arrangements.
11. In November and December, the Local Arrangements Committee should arrange for equipment and audio-visual needs. Speaker bios should be obtained as well.
12. Provide meeting content information to the Public Relations, Recreation, and Outreach Committee along with any appropriate news releases for publicity purposes.
13. Designate people who will assist the Executive Secretary in processing registrations, arrange for needed equipment during the meeting, and collect tickets for the banquet. Make necessary room assignments for committee meetings, general membership meeting, auction, and Board of Director meetings.
14. Make sure that agendas are provided for the general membership meeting, educational program, and the banquet.
15. Test all AV equipment prior to the meeting start and ensure that it is working properly.
16. Take photos during the Winter meeting and write an article for the March Newsletter by February 20th.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

YOUTH ACTIVITIES COMMITTEE

PURPOSE OF THE COMMITTEE:

The purpose of this Committee is to initiate and sustain viable rangeland management information and educational programs for youth, especially below college age.

STRUCTURE OF THE COMMITTEE:

The Chairperson will be appointed by the President. The President and the Chairperson will jointly select the sub-Chairpersons for each activity. The sub-Chairpersons will select members as needed by the specific activity described.

NATURAL RESOURCES CONSERVATION WORKSHOP FOR ARIZONA YOUTH

This sub-committee should have at least five (5) members including the sub-Chairperson. The sub-Chairperson will be appointed by the Section President and the Chairperson. The sub-Chairperson, with the concurrence of the President, shall appoint sub-committee members. It is desirable for this sub-committee to have fewer turnovers than most committees, because people who have served on the sub-committee the previous year can best carry out the activities of the sub-committee.

FUNCTION OF THE COMMITTEE:

The primary functions are described in each of the guidelines for the different sub-committees:

1. The Chairperson of the Committee is responsible for coordinating all activities of the Youth Activities Committee. The Chairperson is the organizer and motivator for the entire Committee.
2. Initiate new programs for youth as the need and opportunities arise. These programs should:
 - a. Stimulate rangeland educational activities.
 - b. Promote utilization of available resources (and persons) of the Section in increasing the knowledge and understanding of rangeland ecosystems.

REPORTS:

The Youth Activities Committee Chairperson is responsible for consolidating all reports of the sub-committees and presenting a written report to the Section President.

MEETINGS:

The Committee Chairperson and sub-committee Chairperson should meet at least twice each year at the Section's Summer and Winter meetings to evaluate activities and organize sub-committees. Additional meetings may be required to execute the work of the Committee.

YOUTH ACTIVITIES COMMITTEE - RELATIONSHIPS

1. The Youth Activities Committee is one of the standing functional Committees of the Arizona Section, Society for Range Management, directly responsible to the Arizona Section, Society for Range Management Board of Directors, to whom it reports regularly.
2. The Youth Activities Committee should promote youth interest in rangeland management. Arizona Section, Society for Range Management members should be involved in youth rangeland educational activities.
3. The Youth Activities Committee should maintain a close liaison with the University of Arizona Cooperative Extension, public and private schools, the United States Forest Service, the Natural Resources Conservation Service, the Bureau of Land Management, Arizona Game and Fish Department, Arizona State Parks Department, Arizona Association of Conservation Districts, and other organizations who sponsor youth education, and with local groups who sponsor youth at Conservation Workshops and similar programs.
4. The Youth Activities Committee should maintain communications with the Secretary-Treasurer and the Newsletter Chairperson(s).

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

NATURAL RESOURCES CONSERVATION WORKSHOP FOR ARIZONA YOUTH

PURPOSE OF THE SUBCOMMITTEE:

The purpose of this sub-committee is to plan and conduct an annual natural resources, educational workshop for Arizona youth.

STRUCTURE OF THE SUBCOMMITTEE:

The sub-Chairperson will be appointed jointly by the Section President and the Chairperson of the Youth Activities Committee. The sub-Chairperson, with the concurrence of the Section President, will appoint at least four (4) other sub-committee members. It is desirable for this Committee to have fewer turnovers than most sub-committees, because people who have served on this sub-committee the previous year can best carry out the activities of the Committee.

FUNCTION OF THE SUBCOMMITTEE:

1. Plan and conduct the Natural Resources Conservation Workshop for Arizona Youth (NRCWAY).
2. Select annually at least one (1) of the attendees at the NRCWAY as the outstanding youth attending the workshop. The recipient of the honor shall attend the annual meeting of the Society for Range Management. The Arizona Section will cover all costs of this trip including travel, lodging, meals, registration, and other expenses necessary to make this trip. In addition, the recipient of this honor will be invited to attend the annual membership meeting of the Arizona Section, Society for Range Management.
3. Arrange for one (1) of the outstanding attendees at the Workshop to give a report at the Arizona Section's annual meeting.

REPORTS:

The sub-Chairperson of the NRCWAY Committee shall prepare a report the sub-committee's activities to the Chairperson of the Youth Activities Committee and submit written copy at the 2 general membership meetings, and as requested by the Board of Directors at their regularly scheduled meetings.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

RANCHERS COMMITTEE

PURPOSE OF THE COMMITTEE:

The Ranchers Committee is expected to have active involvement from ranchers in the Section. The Committee shall explore but not be limited to such topics as rangeland restoration and landscape manipulation, Coordinated Resource Management and Planning, NEPA policy, ranching applications and processes, and Grazing Land Conservation Initiative. With a seat on the Activities Committee, the Ranchers Committee has an active role in helping suggest topics for the Winter and Summer meetings.

STRUCTURE OF THE COMMITTEE:

The Committee shall be composed of at least five (5) Section members, three (3) of which should be active rancher members. The remaining two (2) may be selected from non-ranchers within the Section's general membership.

The Committee Chairperson will be appointed by the Section President. The Chairperson will solicit volunteers for Committee membership from various locations to give wide coverage of the State.

FUNCTION OF THE COMMITTEE:

1. As mentioned above, the Ranchers Committee is to have a representative(s) sit on the Activities Committee and to make recommendations for activities that will enhance an understanding of the art and science of rangeland management. It is important for members of the Section to see projects applied on the ground by ranchers.
2. Serve as a liaison between the Board of Directors and ranchers.
3. Serve as a liaison between the Board of Directors and such groups as the Arizona Cattle Growers, the Grazing Land Conservation Initiative, the Arizona Farm Bureau, and the Arizona Association of Conservation Districts.
4. Alert the Board of Directors of initiatives and new directions from agencies, conservation groups, collaborative groups, etc. that may affect the manner in which rangelands are managed.
5. Encourage projects on the ground and inform Arizona Section members of their efficacy to accomplish landscape and rangeland goals.
6. Work to build relations with such groups as wildlife societies, hunters, Arizona Game and Fish, recreationists, and other users of rangeland so that rangelands are appreciated and respected. Coordinate activities in this regard with the Public Relations, Recreation, and Outreach Committee.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

7. The Committee will be an active force in relating Section values to ranchers and rancher-oriented groups.
8. Appoint a member to serve on the Awards sub-committee.

REPORTS:

A report of Committee activities will be submitted to the President prior to or during the Winter and Summer meetings of the Section and prior to Board of Directors meetings.

MEETINGS:

The Committee should meet twice annually, (1) before, during, or after the Summer meeting, and (2) before, during, or after the Winter meeting. Any Committee member may request special meetings.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

SCHOLARSHIP COMMITTEE

PURPOSE OF THE COMMITTEE:

The Scholarship Committee is to select annually, the Outstanding Range Management students of the year, one (1) each from the University of Arizona and Arizona State University. The Committee is also to provide guidance awarding the S. Clark Martin Scholarship.

STRUCTURE OF THE COMMITTEE:

The Committee shall have five (5) members, and consist of: 1) two (2) university staff or faculty members, one (1) each from the University of Arizona and Arizona State University, who are members of the Arizona Section, Society for Range Management, 2) a member of the Board of Directors, and 3) two (2) members-at-large from the general membership of the Arizona Section. The Chairperson will be appointed by the Section President. The Chairperson, with the concurrence of the President, will select members of the Committee.

FUNCTION OF THE COMMITTEE:

To select from eligible applicants the annual recipients of the Scholarships, the **CHAIRPERSON IS:**

1. Responsible for collecting application forms and any additional essential information deemed necessary by the Committee for selecting the recipients.
2. Responsible for notifying recipients that they have been awarded the scholarships. If the recipients do not accept the scholarship, the Chairperson must reconvene the Committee to select other recipients, or if this was done in the original meeting, then he/she must notify the second choice. If the second person does not accept the scholarship, the procedure will continue as stated above as long as there are applicants acceptable to the Committee.
3. Responsible for keeping the Secretary-Treasurer informed as to who the recipients of the scholarships are and where and when to send the scholarship money.
4. To identify the procedure for establishing scholarships. Determine yearly, the amount needed for scholarships. This information will be sent upon request to members of the Arizona Section, Society for Range Management.

COMMITTEE MEMBERS ARE:

1. Responsible for notifying students that the scholarships are available and encourage them to apply.

2. Responsible for suggesting changes in the selection process and the Chairperson is responsible for obtaining permission for any change from the Board of Directors.
3. To work closely with and give support to the Auction & Fundraising Committee.

REPORTS:

The Committee Chairperson is responsible for preparing a written report of activities and proposals of the Committee for the Summer and annual meetings. Written reports will be submitted to the President at least five (5) days prior to said meetings.

MEETINGS:

The Committee will select the recipients of the scholarships for the current school year before December 10, and announce the names of the recipients at each school at the Winter Meeting. Other meetings of the Committee may be called as necessary at the discretion of the Chairperson or the Section President.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

HISTORIAN

PURPOSE:

The primary purpose of the Section Historian is to collect and sort material, reports, or actions about the Arizona Section, Society for Range Management, and record these events in such a manner as to provide an accurate historical record.

STRUCTURE:

The person occupying the position of the Arizona Section Historian is appointed by the President with the concurrence of the Board of Directors.

FUNCTION:

1. Collect material from past and present Section Officers and Committees.
2. Find, sort, and evaluate articles, reports, and other items that have importance as historical documents to the Arizona Section.
3. Record this material in chronological order to provide a record of the Arizona Section.
4. Provide articles of historical interest to the Section Newsletter Editor(s) at least twice annually.
5. Collect annual files as follows:
 - a. Annual Meeting
 - b. General Correspondence
 - c. Board of Directors Meetings
 - d. Field Tours
 - e. Committee Reports
 - f. Newsletters and Sponsors
 - g. Outstanding Contributions
 - h. Awards
 - i. Natural Resources Conservation Workshop for Arizona Youth
 - j. Executive Secretary Report

REPORTS:

A written report of progress and actions will be made and submitted to the President prior to the Summer and Winter meetings of the Arizona Section. Every five (5) years, a written report will be presented to the membership on the history of the Arizona Section.

MEETINGS:

The Historian should attend the Summer and Winter meetings of the Arizona Section.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

SCIENCE COMMITTEE

PURPOSE OF THE COMMITTEE:

The Science Committee serves as a forum for research scientists, producers, and those in related fields to discuss research needs and applications on rangelands. The Committee will serve the Section by alerting its officers and membership to new research findings, to areas where increased emphasis in research is needed, and to changes, which affect rangeland research in Arizona. Additionally, special emphases in research and management affecting rangelands that are being coordinated and executed locally, statewide, and nationally will be presented to the Section. Coordination with the Ranchers Committee is encouraged. With a seat on the Activities Committee, the Committee has an active role in helping suggest topics for the Winter and Summer meetings.

STRUCTURE OF THE COMMITTEE:

Within the Science Committee, the following program emphases shall exist. The Committee may choose to rotate their area of concentration from year to year according to prevailing trends in rangeland research and management and Committee interest and participation. The program emphases are:

1. Rangeland Invasive Species
2. Rangeland Assessment and Monitoring
3. Climate, Remote Sensing, and GIS
4. Riparian and Watershed Management
5. Wildlife and Habitat Enhancement
6. Fire Ecology
7. Vegetation Manipulation and Rangeland Restoration
8. Livestock Management and Marketing
9. Other Topics Determined by the Committee

The first five emphases are similar to subcommittees within the parent SRM Science and Ecology Committee. Committee members and leadership are encouraged to be actively involved in the parent Society for Range Management committees.

The Committee shall be composed of at least three (3) members. However, more committee representation is encouraged given the breadth of involvement for this Committee. The Committee Chairperson will be appointed by the Section President. The Committee Chairperson, with the concurrence of the Section President, will solicit

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

volunteers from Section members to help staff the Committee. Sub-committee chairs shall be established by the Committee as needed.

FUNCTION OF THE COMMITTEE:

1. As mentioned above, the Science Committee is to have a representative(s) sit on the Activities Committee and to make recommendations for activities and programs that will enhance an understanding of the art and science of rangeland management.
2. The Committee should be familiar with rangeland management related research being conducted in Arizona and seek to make other Section members aware of this research through field tours and scientific presentations.
3. The Committee should assess research needs as may be indicated by any segment of rangeland management activities.
4. The Committee should report research activities and assessed needs to the Section membership as might be required by the Section President.
5. The Committee should maintain liaisons with other Section Committees, especially the Activities, and Ranchers Committees.
6. Inform Section members about national research initiatives.
7. The Committee should represent the Arizona Section, Society for Range Management, where the Section has legitimate input into rangeland research discussions.
8. The Committee should maintain a liaison with the Society for Range Management Science and Ecology Committee and assist their actions as may be appropriate to the Arizona Section.

REPORTS:

The Science Committee Chairperson will report Committee activities to the Board of Directors at their regularly scheduled meetings.

MEETINGS:

The Committee shall meet at the discretion of the Chairperson, but meetings are encouraged at least twice a year at the Winter and Summer meetings. Additional teleconference, videoconference, or email contact may be required in order to transact the business of the Committee.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

BYLAWS, ARTICLES OF INCORPORATION, AND GUIDELINES COMMITTEE

PURPOSE OF THE COMMITTEE:

The Bylaws, Articles of Incorporation, and Guidelines Committee will revise the Bylaws, Articles of Incorporation, and Guidelines as directed by the President and the Board of Directors of the Arizona Section.

STRUCTURE OF THE COMMITTEE:

The Committee shall be composed of at least three (3) Section members. The Committee Chairperson will be appointed by the Section President. The Committee Chairperson, with the concurrence of the Section President, will select the other members of the Committee.

FUNCTION OF THE COMMITTEE:

1. At the direction of the President of the Arizona Section and the Board of Directors, the Committee will make necessary changes in the Articles of Incorporation, Bylaws, and Guidelines.
2. The Committee will ensure that the Bylaws and Guidelines conform to the Articles of Incorporation.

REPORTS:

A report of Committee activities will be submitted to the President prior to the Winter and Summer meetings of the Arizona Section.

MEETINGS:

The Committee should meet as needed to carry out its purpose.

SOCIETY FOR RANGE MANAGEMENT

ARIZONA SECTION
AUGUST 2010

YOUNG PROFESSIONALS COMMITTEE

PURPOSE OF THE COMMITTEE:

From the Society for Range Management webpage: *The Young Professionals Committee is geared towards integrating young or less experienced members into the society by hosting events young professionals are especially interested in, and by providing opportunities to network with other young professionals as well as with senior or more experienced members.*

STRUCTURE OF THE COMMITTEE:

The Committee shall be composed of at least three (3) Section members. The Committee Chairperson will be appointed by the Section President. The Committee Chairperson, with the concurrence of the Section President, will select the other members of the Committee.

FUNCTION OF THE COMMITTEE:

1. Plan and host events to integrate young professionals into the Section.
2. Be involved with the parent Society for Range Management Young Professionals Conclave.
3. Help encourage and integrate young professionals into Section committees.
4. Help introduce and teach new technologies to more seasoned Section members.
5. Help develop mentoring opportunities for young professionals with more seasoned Section members in areas of career planning and professional development.
6. Recruit new members into the Arizona Section, Society for Range Management. Work closely with the Membership, Public Relations, Recreation, Outreach, and Scholarship Chairpersons in this effort.

REPORTS:

A report of Committee activities will be submitted to the President prior to the Winter and Summer meetings of the Arizona Section.

MEETINGS:

The Committee should meet as needed to carry out its purpose.